

**The Statistical Office of the Slovak Republic
Miletičova 3, 824 67 Bratislava 26**

**INSTRUCTIONS
for handling the confidential statistical data for scientific purposes**

The staff of the Research Institution who have access to the data provided are obliged to:

- (a) use the data only for the purposes specified in the Subject of the Contract;
- (b) follow Office's instructions while working with the data in Office's safe centre;
- (c) submit outputs and results of their research work with the data for checking by Offices' staff before taking them over;
- (d) ensure that any results of analyses of data will not disclose confidential data;
- (e) in any research report or publication acknowledge the data and its source as it is provided in the Contract;
- (f) observe the confidentiality of data concerning to identifiable reporting units (individuals, households or organisations) that are recorded in the data;
- (g) maintain confidentiality and keep secrecy of confidentiality data contained in the data even after cessation of my current function.

The staff of the Research Institution who have access to the data provided are not allowed to:

- (a) carry out identification of statistical units and records on them that are part of the data;
- (b) record the data by any way while working in Office's safe centre;
- (c) use the data for commercial purposes;
- (d) release or publish any information or results from this data which can help identifying any individual reporting unit or may lead to the identification of any individual reporting unit.