

**The Statistical Office of the Slovak Republic
Miletičova 3, 824 67 Bratislava 26**

**INSTRUCTIONS
for handling the confidential statistical data for scientific purposes**

The staff of the Recipient who have access to the data provided are obliged to:

- (a) use the data only for the purposes specified in the Subject of the Contract;
- (b) safeguard the data and any usernames and passwords associated with it;
- (c) ensure that any results of analyses of data will not disclose confidential data;
- (d) in any research report or publication acknowledge the data and its source as it is provided in the Contract
- (e) destroy the data and any data or variables derived from it at the end of the research period specified in the Contract;
- (f) observe the confidentiality of data concerning to identifiable reporting units (individuals, households or organisations) that are recorded in the data;
- (g) maintain confidentiality and keep secrecy of confidentiality data contained in the data even after cessation of my current function;
- (h) ensure the protection of data at least in so far it is ensured by the Provider.

The staff of the Recipient who have access to the data provided are not allowed to:

- (a) allow others the access to the data;
- (b) attempt to link the data to other (including public) datasets if not expressly agreed;
- (c) carry out identification of statistical units and records on them that are part of the data;
- (d) use the data for commercial purposes;
- (e) release or publish any information or results from this data which can help identifying any individual reporting unit or may lead to the identification of any individual reporting unit.